

M.B.C. INSTITUTE OF ENGINEERING & TECHNOLOGY, PURBA BARDHAMAN.

HOSTEL ADMISSION FORM

BOYS' HOSTEL

GIRLS' HOSTEL

RECENT PASSPORT
SIZE COLOUR
PHOTOGRAPH TO
BE PASTED HERE

1. Name of Hostel Boarder (Block Letters)
with Contact No.

2. Branch and year in which admitted
with Roll No.

3. Father's / Guardian's Name
with Contact No.

4. Caste

GEN

SC

ST

OBC

5. Gross annual income of Guardian

Rs.

6. Present residential address with contact no.

7. Distance from residential address to the
Institute (Detailed break-up of distance
from home to Station/Bus stoppage)

8. Bus route / Train route

9. Name of Bus stoppage / Nearest railway station

10. Permanent address with Pin code no.

11. Date of Birth

12. Blood Group

13. Name of Local Guardian

14. Address of local guardian with contact no.

.....
Full signature of the Hostel Boarder

GOVERNMENT OF WEST BENGAL

M.B.C. INSTITUTE OF ENGINEERING & TECHNOLOGY, PURBA BARDHAMAN.

Rules & Regulations for the Boarders of Boys' & Girls' Hostel

1. A boarder will be punished if he / she takes part in any kind of activities which may spoil the environment of the hostel.
2. Any type of ragging is strictly prohibited. Any boarder found to take part directly or indirectly in ragging or any anti-institutional activity will be punished and may also be expelled from the hostel.
3. The hostel boarder will have to maintain peace and harmony among themselves and will also have to behave properly with the hostel staff.
4. Consumption, preservation and storage of drugs, wines and such other type of narcotic materials by any hostel boarder is strictly prohibited and anybody found to be involved in such activity shall straightway be removed from the hostel.
5. Damaging of hostel properties like electrical & plumbing installation and fitting, breaking of doors & window, sanitary items etc. will be charged from the boarder for necessary mending good of the damages done.
6. Boarders of the Boys' Hostel will not be permitted to stay outside the hostel after 9.30 p.m. and upto 6.00 a.m. Advance leave application is to be submitted to the Hostel Superintendent / Principal with reasonable and sufficient ground for remaining outside the hostel by any boarder.
7. The boarders of the Girls' Hostel will not be allowed to stay outside the hostel after 7.30 p.m. Advance leave application is to be submitted to the Hostel Superintendent / Principal with reasonable and sufficient ground for remaining outside the hostel by any girl boarder.
8. No boarder of the Boys' Hostel /Girls' Hostel will be allowed to stay/move inside/outside the hostel in an indecent dress.
9. On urgent ground one guest of a hostel boarder can stay in the hostel for a maximum period of three days (2 nights) during the boarder stays in the hostel. Permission of the Hostel Superintendent / the Principal is essential in such cases. No female guest in the Boys' Hostel and no male guest in the Girls' Hostel will be allowed to stay.
10. Hostel boarders of both the hostel must not stay on the roof of the hostel after evening.
11. The Principal/Hostel Superintendent will allot bed/seat to a boarder during admission changing of seat/bed is prohibited.
12. The hour of mid-day meal for the boarder is 10.00 a.m. to 11.a.m. and that for night meal is 9.00 p.m. to 10.00 p.m.
13. Boarders are expected not to disturb other during the study hours, normally 6.00 a.m. to 9.00 a.m. & 7.00 p.m. to 10.00 p.m. However, during holidays, Sundays and examinations any hour may be treated as study hours.
14. All lights except in verandahs, corridors and lavatories shall be switched off at 11.00 p.m. Using of Heaters, AC machines, Geysers etc. are not permitted in the hostel.
15. Un-official tour of the hostel boarders is strictly prohibited. Prior approval of the institute authority through the Hostel Superintendent is to be obtained for such tour.
16. No hostel boarder will be allowed to stay in the hostel without permission during vacations when classes remain suspended. However, if permission is granted for staying at hostel during vacations, the boarders are to arrange on their own for messing since the hostel cook/helpers are vocational staff.
17. Formation of hostel mess committee will be made by nominating 2 nos. boarders as monitors from each floor wing i.e. 12 members mess committee for the Boys' Hostel and 2 nos. monitors to be nominated from each floor making thus 4 members mess committee for the Girl' Hostel.
18. Modification of the above rules & regulations may be made from time to time by the institute authority as per requirement and compliance of the same is mandatory on the part of the hostel boarders.

DECLARATION BY THE BOARDER AND HIS/HER GUARDIAN

I shall abide by the above rules & regulations of the hostel of M.B.C. Institute of Engg. & Technology, Purba Bardhaman.	My ward shall abide by the above rules & regulations of the hostel of M.B.C. Institute of Engg. & Technology, Purba Bardhaman.
Full signature of the Hostel Boarder	Full signature of the Guardian

Signature of Hostel Superintendent

Counter signature of the Principal